

AGENDA SUPPLEMENT (1)

Meeting: Malmesbury Area Board
Place: Malmesbury School, Corn Gastons Malmesbury SN16 0DF
Date: Wednesday 5 November 2014
Time: 7.00 pm

The Agenda for the above meeting was published on 28 October 2014 and indicated that the report detailed below would be to follow. This is now available and is attached to this Agenda Supplement.

Please direct any enquiries on this Agenda to Adam Brown (Democratic Services Officer), of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line: 01225 718038, or email: adam.brown@wiltshire.gov.uk

Press enquiries to Communications on direct lines: (01225)713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

12 **Area Board Funding** (*Pages 1 - 4*)

DATE OF PUBLICATION: 28 October 2014

Grant Applications for Malmesbury on 05/11/2014

ID	Grant Type	Project Title	Applicant	Amount Required
936	Community Area Grant	Cross Hayes Pre School Equipment Refurbishment	Cross Hayes Pre School	£1014.96

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Submitted: 16/09/2014 11:34:03

ID: 936

Current Status: Application Received

To be considered at this meeting:
05/11/2014 Malmesbury

1. Which type of grant are you applying for?
Community Area Grant

2. Amount of funding required?
£501 - £5000

3. Are you applying on behalf of a Parish Council?
No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?
Cross Hayes Pre School Equipment Refurbishment

6. Project summary:
Vital equipment requires replacing to enable this local charity based pre-school to maintain a safe, bright, inspiring environment for local families to benefit from the government funded pre-school education. As we are based in a hall used by many other local groups, our equipment must also be fully mobile and easy to store. We would like to replace old display boards that help create separate learning areas as the existing boards are becoming immobile and dangerous. We also need to replace old and damaged play mats with easy to store, clean lightweight ones.

7. Which Area Board are you applying to?
Malmesbury

Electoral Division

Malmesbury

8. What is the Post Code of where the project is taking place?

Sn160ah

9. Please tell us which theme(s) your project supports:

Children & Young People

If Other (please specify)

10. Finance:**10a. Your Organisation's Finance:****Your latest accounts:**

08/2014

Total Income:

£78643.00

Total Expenditure:

£75957.00

Surplus/Deficit for the year:

£2686.00

Free reserves currently held:**(money not committed to other projects/operating costs)**

£23004.00

Why can't you fund this project from your reserves:

The majority of our free reserves has been generated by our own fundraising activities, we have an active committee who regularly hold fundraising activities for equipment and improvements (such as the recent installation of wrought iron railings around the hall which were installed at the request of the pre school). The 50% of the funding for this new equipment that is to be provided by ourselves will be financed by previously raised funds in our reserves. We are keen not to use all of our free reserves as we are aware of potential costs for building maintenance work that may required on St Mary's Hall. The current owners, the Scout Group, do not have funds available for resolving damp issues, guttering etc. We cannot afford for the building to close due to these issues and we are currently investigating remedial works to be carried out. The Pre School will also be helping to fund new equipment (oven and fridge) for the planned kitchen refurbishment out of our fund raised reserves.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost	£2029.92
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Total required from Area Board		£1014.96		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
6 display boards	1649.94	Our reserves	yes	1014.96
2 play mats	379.98			
Total	£2029.92			£1014.96

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Malmesbury

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Cross Hayes Pre School is a local charity providing vital pre-school facilities to the centre of Malmesbury. We currently provide spaces for up to 50 children, aged 2 to 4, to enable local families to benefit from government funded pre-school education. The Pre School is open Monday to Friday during Wiltshire LEA term times, from 09:15 to 13:15, with extended days currently offered on Monday and Wednesday from 09:15 to 14:45. We are the most frequent user of the hall. These basic fixtures and fittings will enable the school to make our space welcoming, safe and inspiring for our children. These low level (child height) display boards will provide distinct learning zones to support each part of the Early Years Foundation Stage curriculum and provide space to display the children's work, explain the world around them and inspire their creativity. The existing equipment was purchased second hand by ourselves over 3 years ago and is now in severe need of replacement. It is becoming increasingly difficult to move the boards as castors break (as we are required for other users of the hall). More modern boards are also of a safer design for the children. The replacement mats are required simply because of the age of the old mats, also purchased second hand 3 years ago, are heavy, dirty and beginning to tear apart. Clean, bright, lightweight mats will be an integral part of the pre-school environment, making it a pleasant place for the children to learn in.

14. How will you monitor this?

Appropriate use of the equipment will be designed by the setting's manager and monitored by the committee and Ofsted advisors.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The project cost is a finite purchase value that can be implemented immediately.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.